



NAME _____ SSN _____ - _____ - _____
LAST FIRST MIDDLE

Check only one:

☐ New to Rutgers Payroll (First time OR starting again after being off for a period of time)

☐ Currently on Rutgers Payroll (this is an extension of previously-authorized employment)

My current nonimmigrant status is (Check only one): ☐ F-1 ☐ J-1 Student ☐ J-1 Prof/Scholar

My current nonimmigrant status first began (by entry to the U.S. or change of status in (month/year) _____ / _____

SEVIS NUMBER: _____

Please provide information on all nonimmigrant status(es) except B-2 or WT (tourist waiver) that you held in the U.S. before you began in your current nonimmigrant status, going back 7 calendar years from the current year. (Example: in the year 2007, you should count back to 2000.) ENTRIES FOLLOWING VACATIONS OR BRIEF TRIPS DO NOT COUNT)

Nonimmigrant Status	Date Status Began	Date Status Ended	If J-1, which category	Did you claim any tax treaty benefits?

If you need more space to list previous nonimmigrant statuses, please use back of form.

I have attached copies of the following to this form:

- Copy of Passport Photo Page and Passport Expiration Date**
-Copy of Job Offer Letter

I Attest under penalty of perjury that all information provided above is accurate and true to the best of my knowledge.

Signature of employee

Name (printed) of Employee

Date _____

*** THIS SECTION TO BE COMPLETED BY INTERNATIONAL STUDENT/SCHOLAR ADVISER ONLY***

Employment conditions for the following Status: ☐ F-1** ☐ J-1 Student (JS) ☐ J-1 Prof/Scholar

Employee may work at Rutgers until the earlier of the two dates below. (If passport expires first, an employing unit's submission to Payroll of an updated I-9 listing new passport date serves to revalidate this form through "immigration document expiration date.")

Immigration document expiration date _____ **Passport expiration** _____

- ___ Must be a registered student pursuing a full course of study. If working in summer must intend to register for fall.
 ___ Not to exceed 20 hours/week. (Unlimited during annual school vacation periods)
 ___ USCIS employment authorization card NOT required.
 ___ USCIS or other authorization required ☐ USCIS ☐ Other (specify) _____ Expires _____
 ___ Limited to current position only: _____
 ___ May accept any position within the university.

COMMENTS _____

****If F-1 Box is checked, the signature below from a Designated School Official serves to certify that the F-1 student named on top of this form is enrolled in a full course of study and is authorized to work on campus.**

International Student/ Scholar Advisor

Date _____